



**NIAGARA COUNTY
CIVIL SERVICE
111 Main Street – Suite G2
Lockport, New York 14094**

Malcolm A. Needler
PERSONNEL OFFICER

(716) 438-4071

NOTICE OF PUBLIC HEARING

Notice is hereby given that a public hearing will be held on Thursday, April 4, 2024, at 4:00 p.m., in the office of the Niagara County Civil Service, 111 Main Street – Suite G2, Lockport, New York 14094 for the purpose of receiving comments pertaining to revising the Niagara County Civil Service Rules Appendices listing exempt, non-competitive, labor, and unclassified positions.

Such proposed changes are available for inspection at www.niagaracounty.com on the Civil Service Department page and at the office of the Niagara County Civil Service during normal business hours.

NIAGARA COUNTY CIVIL SERVICE
Attest: Malcolm A. Needler, Personnel Officer

Malcolm A. Needler

**RESOLUTION TO AMEND THE APPENDICES OF THE RULES OF THE NIAGARA COUNTY
CIVIL SERVICE AT THE COMMENCEMENT OF THE HELP PROGRAM**

Resolution to Amend the Appendices of the County of Niagara Civil Service Rules.

Upon action of the Personnel Officer of Niagara County on xx/xx/2024 the following resolution was adopted:

WHEREAS the Niagara County Personnel Officer deems it necessary to make certain changes to the Appendices of the Niagara County Civil Service Rules; AND

WHEREAS the Niagara County Personnel Officer has duly advertised and has on April 4, 2024 held a public hearing on the matter;

NOW THEREFORE BE IT RESOLVED that subject to the approval of the State Civil Commission, the following changes be made to the Appendices of the Niagara County Civil Service Rules:

AMENDMENTS TO THE APPENDICES OF THE NIAGARA COUNTY CIVIL SERVICE RULES

Appendix - B Non-Competitive

All Civil Divisions

Add

Delete

Building Maintenance Mechanics (HELP Program)
General Mechanics (HELP Program)
General Repair Persons II (HELP Program)

County Service

Add

Delete

Budget Assistant (HELP Program)
Chief Tax Clerk (HELP Program)
Court Assistants (HELP Program)
Crime Analyst (HELP Program)
Electronics Technician Wastewater (HELP Program)
Employment & Training Assistants (HELP Program)
Environmental Analyst (HELP Program)
GIS Analyst (HELP Program)
Golf Director (HELP Program)
Junior Civil Engineers (HELP Program)
Mental Health Outpatient Clinic Program Manager (HELP Program)
Paralegals I (HELP Program)
Senior Engineering Aides (HELP Program)
Senior Licensed Clinicians (HELP Program)
Supervising Public Health Engineer (HELP Program)
Supervisor of Sewer Maintenance (HELP Program)
Tax Clerks (HELP Program)

Niagara County Community College

Add

Delete

Senior Duplicating Machine Operator (HELP Program)
Senior Financial Aid Clerks (HELP Program)

Niagara County Soil & Water District

Add

Delete

Invasive Species Technicians (HELP Program)

North Tonawanda City Schools

Add

Delete

Behavior Specialist (HELP Program)

AMENDMENTS TO THE APPENDICES OF THE NIAGARA COUNTY CIVIL SERVICE RULES

Appendix - B Non-Competitive

School Service

Add

Audio/Visual Assistants (HELP Program)
Transportation Coordinator (HELP Program)

Delete

I attest that this resolution and supporting documents have been reviewed by this office and are complete and accurate. I have determined that the request(s) for amendments included in this resolution complies with the standards set forth in State and local Law and the criteria for the HELP Program. This office supports this request and has performed all duties and actions required by the Civil Service Law and local Rules. This submission is complete and appropriate for consideration by the State Civil Service Commission.

Malcolm A. Needler
Niagara County Personnel Officer

Date